


## How to attend your first Zoom event:

<p><b>1. Download the free Zoom app:</b></p>	<p>by going to <a href="https://zoom.us/">https://zoom.us/</a></p> 
<p><b>2. Helpful YouTube videos:</b></p>	<p>which include:</p> <p><a href="https://www.youtube.com/watch?v=iagJnvy6ILY">https://www.youtube.com/watch?v=iagJnvy6ILY</a> - re downloading the app and joining a meeting</p> <p><a href="https://www.youtube.com/watch?v=6fIYWnfTc5o">https://www.youtube.com/watch?v=6fIYWnfTc5o</a> - re joining a meeting</p> <p><a href="https://www.youtube.com/watch?v=OD2aDKzfZWk">https://www.youtube.com/watch?v=OD2aDKzfZWk</a> - re joining a meeting</p>
<p><b>3. Register for the event:</b></p>	<p>by replying to the WSNSW email</p> <p>or</p> <p>by using the online 'Contact us' form at <a href="http://wagner.org.au/contact-us">http://wagner.org.au/contact-us</a></p>
<p><b>4. A day or two before the event:</b></p>	<p>a Zoom link will be emailed to those who have registered</p>
<p><b>5. Just before the scheduled start:</b></p>	<p>click on the Zoom link which will take you to the Zoom screen when the event starts</p>
<p><b>6. When the talk commences:</b></p>	<p>mute your screen using the <b>MUTE button</b> at the <b>BOTTOM LEFT</b> of the screen when the talk commences - see image below.</p>
<p><b>7. The Q&amp;A session at the end:</b></p>	<p>to ask a question or make a comment, please submit this by using the <b>CHAT button</b> at the <b>BOTTOM RIGHT</b> of the screen - see image below.</p> 